



## Submission Process Checklist

- Review guidelines and eligibility criteria for Creative Entrepreneur Accelerator (CEA) Program as listed on the Community Foundation for the Alleghenies (CFA) website.
- Download the referral form for the CEA grant application.
- Arrange a meeting with one of the Region 12 Referral Partners for business plan review.  
[Not sure which Referral Partner you should reach out to?](#)  
Reach out to Emily Wood from CFA for assistance in choosing:
  - [ewood@cfalleghenies.org](mailto:ewood@cfalleghenies.org)
  - 814-208-8448
- Once you have a signed and approved referral form, your Referral Partner will invite you to complete the application.

Prepare the following documents for your application:

- Completed and signed referral form
- Business plan
- Project budget

## Important Notes

- Eligible entrepreneurs must engage a Region 12 Referral Partner in at least one consultation regarding a business formation or development activity.
- Referral Partners must determine the appropriateness of a referral to the CEA Program using the referral criteria.
- Referral of a creative entrepreneur to CFA does not guarantee that a grant award will be made; CFA will make final determinations based on eligibility and availability of funds.



## Referral Partners

### **Saint Francis University - Small Business Development Center**

Terry Anderson

tanderson@francis.edu

Jeff Boldizar

jbaldizar@francis.edu

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### **Saint Vincent College - Small Business Development Center**

Tim Bates

tim.bates@stvincent.edu

(724) 537-4572

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### **Johnstown Area Regional Industries (JARI) - Startup Alleghenies**

Blake Fleegle

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(814) 254-4023

Matt Reckner

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(814) 283-4495

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### **Bedford County Development Association**

Jen Marsh

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(814) 623-4816

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### **Seton Hill University**

Lyz Marshall

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